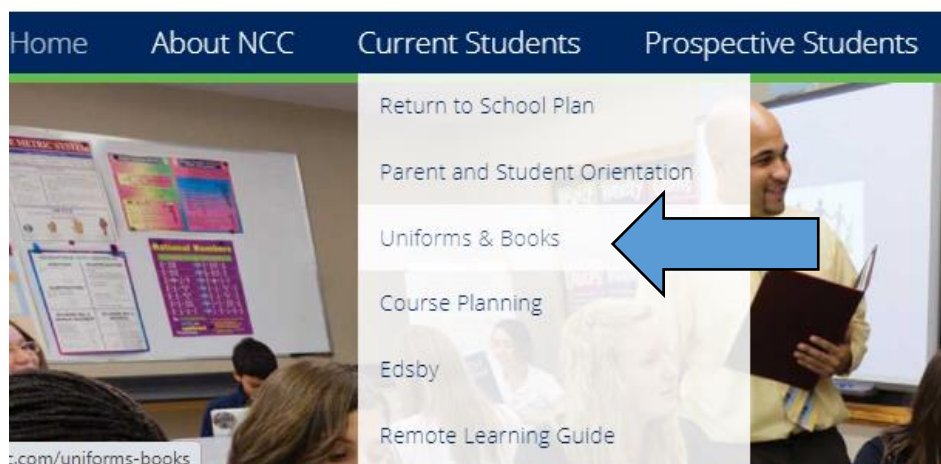
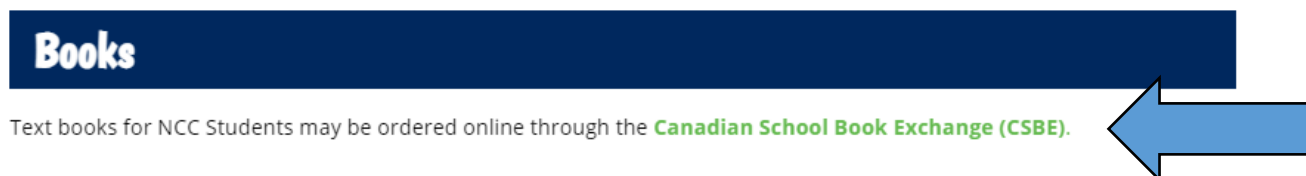


HOW TO ORDER BOOKS FROM CANADIAN SCHOOL BOOK EXCHANGE

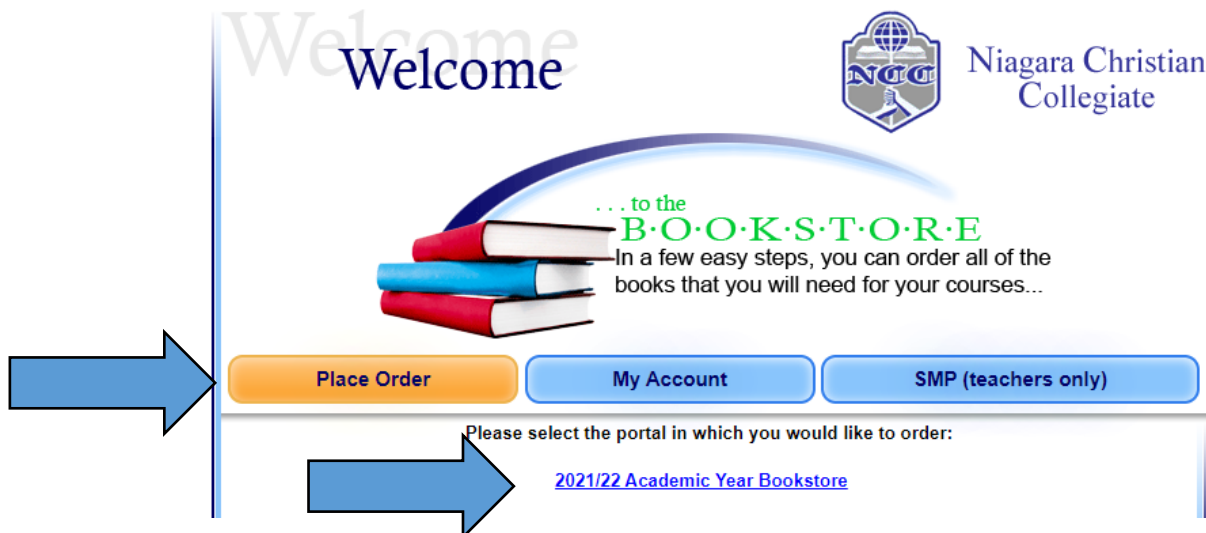
- 1) Go to <https://www.niagaracc.com>. On the home page, under the heading “Current Students” click on “Uniforms & Books”.



- 2) Under the heading “Books”, click on the NCC link to “Canadian School Book Exchange (CSBE).”



- 3) Select “Place Order” and then “2021/22” Academic Year Bookstore”



- 4) Create an account with unique password, OR, if you have purchased before, login to your existing account.

2021/22 Academic Year Bookstore

Login

Email/Account ID: OR Email/Account ID:

Password:

Create Account
(Your email address is your Account ID)

First Name:

Last Name:

Password:

Verify Password:

- 5) Select either “No”, “Existing” or “New” boarding student.

If you have logged in to an existing account, your name will already appear . Check off the box beside your name.

If you are a new customer, fill in your name and click “Add Student” You may add more than one student if you are ordering for more than one person. Your name will appear with a check mark beside it

Welcome Linda Everett to the 2021/22 Academic Year

Is this order for a boarding student? No Yes Existing Yes New

If you know your housing information, please enter it below.

**** Please Note **** Residential or Boarding student orders must be placed individually to ensure each student receives only his/her books.

Name of House:

Room #:

NOT REQUIRED

Please register your Niagara Christian Community of Schools students and select the student(s) for whom you wish to order.

| First Name | Last Name | Student ID# (optional) | |
|----------------------|----------------------|------------------------|--|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="button" value="Add Student"/> |

Current names registered :

LINDA EVERETT [remove](#)

Note: Student ID#, Name of House and Room# are not required for boarding students as all parcels are delivered to the Administration Office.

Click “Proceed”.

- 6) Select “Yes” if you would like to save a little money by substituting used textbooks if available. Otherwise, select “No”. Then click “Proceed”.

Welcome Linda Everett to the 2021/22 Academic Year

Place your order now to:

Take priority when additional used books become available and are allocated to orders on August 1st.
Avoid any potential vendor price increases.

Substitute Used Books If Available?

Yes No

- Used books that are not currently available (Used Price appears as "N/A") may become available after your order is placed.
- Select "Yes" to allow us to fill your order with as many used books as possible prior to shipping.
- Maintain your priority for lower-priced used books by placing your order now.
- Used books are allocated based on your order date.
- This global selection may be edited for each individual book on your Order Summary page.

Proceed

- 7) Your name will appear in the “Select Student” drop down menu. Select a Grade to make the courses appear. Then select a course you are taking.

Book Selection

Select Student: LINDA EVERETT

Select Courses by Grade

+ ESL

ENG1L English Listening and Speaking Level 1
ENG2L English Listening and Speaking Level 2
ESLAO English as a Second Language Level 1
ESLBO English as a Second Language Level 2
ESLCO English as a Second Language Level 3
ESLDO English as a Second Language Level 4
ESLEO English as a Second Language Level 5

+ Grade 9
+ Grade 10
+ Grade 11
+ Grade 12

Select Books for LINDA EVERETT



- 8) Select the textbooks you need. The cost will appear in red as you check them off.

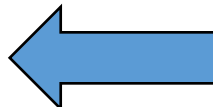
If used textbooks are not available at the time of ordering, “N/A” will indicate that you cannot select this check box. You may select a “New” textbook instead, and if you have previously selected “used book substitution” and one becomes available by the time your order is shipped, CSBE will ship a used book and refund the difference to you.

Select Books for LINDA EVERETT

ENG2L English Listening and Speaking Level 2

Check the boxes next to the items that you need, then click 'View Order/Checkout' or 'Select Another Course'.

| Title | New | Fine / Good |
|--|---|--|
|  Lion, The Witch & The Wardrobe (Chronicles Of Narnia #2) more info | \$10.66 <input type="checkbox"/> | \$7.46 <input checked="" type="checkbox"/> |
|  Q Skills For Success: Level 2: Listening And Speaking, Split Student Book A With Iq Online Practice more info | \$39.55 <input checked="" type="checkbox"/> | N/A <input type="checkbox"/> |



Continue by clicking on “Select Another Course” until you have ordered all the textbooks you need. Then select “View Order / Checkout”.

- 9) After closing this message screen , you will have a chance to change your mind about new or used textbooks.

Summary Address Final Review

ESL - ENG2L - English Listening and Speaking Level 2

| Qty | Quality | Price | Ext. Price | Student Name |
|----------|---------|---------|------------|---------------|
| 1 | Used | \$7.46 | \$7.46 | LINDA EVERETT |
| 1 | New | \$39.55 | \$39.55 | LINDA EVERETT |
| Subtotal | | | | \$47.01 |

You have selected Used Book Substitution

If you prefer to receive a new book for a specific title, unclick the check box for that book now.


- 10) On the **SUMMARY PAGE**, remove the check mark for any specific book you wish to purchase brand new, or add a check mark for any book you wish to purchase used. Then select “Next”.

Summary Address Final Review

ESL - ENG2L - English Listening and Speaking Level 2

| | Qty | Quality | * Used Book Substitution Select All / Clear All | Price | Ext. Price | Student Name |
|--|-----|---------|--|---------|------------|------------------|
| Lion, The Witch & The Wardrobe (Chronicles Of Narnia #2) / XXX00xxxxx04X / 44030 | 1 | X Used | | \$7.46 | \$7.46 | LINDA EVERETT |
| Q Skills For Success: Level 2: Listening And Speaking, Split Student Book A With Iq Online Practice / XXX01xxxxx90X / 956151 | 1 | X New | <input checked="" type="checkbox"/> | \$39.55 | \$39.55 | LINDA EVERETT |
| # of items: 2 | | | | | | Subtotal \$47.01 |

Continue Ordering Recalculate Next



- 11) On the **ADDRESS PAGE**, select the Billing Address WITH YOUR NAME. Then select the Shipping Address WITH YOUR NAME . Then select “Next”.

Billing Address:

LINDA EVERETT [edit](#) [remove](#)


NIAGARA CHRISTIAN COLLEGIATE
2619 NIAGARA PARKWAY
FORT ERIE, ONTARIO, CANADA, L2A5M4

Shipping Address:

| Rate | Destination |
|--|---|
| <input type="radio"/> \$7.40 | Niagara Christian Community of Schools |
| <input type="radio"/> \$0.00 | Pickup at the Canadian School Book Exchange 5-3300 Ridgeway Drive, Mississauga, ON, L5L 5Z9 |
| <input checked="" type="radio"/> \$7.66 via Delivery | LINDA EVERETT edit remove NIAGARA CHRISTIAN COLLEGIATE 2619 NIAGARA PARKWAY FORT ERIE, ONTARIO, CANADA, L2A5M4 |

Note: An alternate delivery address is not required for books delivered to NCC.

Revise Order Next



- 12) On the FINAL REVIEW page, select your method of payment, fill out the details and click on “Submit Order”.

NEW THIS YEAR: Debit cards / Interac payments are NOT accepted. VISA or Mastercard ONLY is accepted.

You will know your order is complete when you receive an ORDER NUMBER.

Balance to Charge \$58.01

Current Account Balance: \$0.00

Payment method: VISA Mastercard

Email shipping notification and course changes to:

® Trade-mark of Interac Inc. Used under licence

Your order will not be processed until you click SUBMIT

Revise Order

Submit Order

13) HELPFUL TIPS:

Check on your book order at any time by visiting the CSBE website and logging in via the “My Account” button. 

E-text orders are delivered via the email address you used to login and purchase the text. You can also access your e-text through your CSBE account.

Just login to “My Account”

Click on “My Orders”

Click on “View / Edit Order”

Look for your textbook under “Digital Resources”

Click on “Access Now”

Remember to order early. If you know you will not be switching any courses, you can order all your books in September for the whole school year. This is the best way to ensure that you will have your textbooks in time for the start of each quadmester.

To reach Customer Service at Canadian School Book Exchange, call toll free 1-800-335-5043

For assistance with textbooks at NCC, please ask for Mrs. Everett
(905) 871-6980

lindae@niagaracc.com